

**KINGSBURY PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
Monday, December 11, 2023  
Kingsbury Park District Office  
630 East City Rt. 40  
GREENVILLE, ILLINOIS**

The regular Board Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:03 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith	X		
William Schneck	X		
Joellen Vohlken		X	Arrived at 6:05pm
Lynn Ulmer	X		
Greg Sanders	X		

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD
Carrie Dunn	Recording Secretary

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Citizen Input: None

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A motion was made by	Greg Sanders
And seconded by	Lynn Ulmer

to: *Approve the Minutes of the Board Meeting dated November 13, 2023.*

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>	<i>Motion</i>	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken			X			
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

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A motion was made by	Lynn Ulmer
And seconded by	Greg Sanders

to: *Approve the Minutes of the Committee Meeting dated November 20, 2023.*

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>	<i>Motion</i>	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

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A motion was made by	William Schneck
And seconded by	Greg Sanders

to: *Approve the Warrant #622, and unpaid bills dated December 11, 2023.*

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>	<i>Motion</i>	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

Schneck asked about the circumstances regarding the BMO card fraud charges. Sauerwein explained the situation and that the District would get a credit for those charges on the next bill.

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A motion was made by	Greg Sanders
And seconded by	Lynn Ulmer

***to: Approve the Ordinance 2023-03 for the 2023 Payable 2024 Levy for the Fiscal Year January 1, 2024 – December 31, 2024.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

Ulmer inquired about salary line items. Sauerwein explained the budget salary line items.

Sauerwein asked the board to consider removing the May through August 2024 Committee Meeting dates due to how busy the summer is for the District employees. Commissioner Sanders amended the schedule removing May, June, July, and August Committee meetings from the schedule.

A motion was made by	Greg Sanders
And seconded by	Joellen Vohlken

***to: Approve the 2024 Meeting Schedule as provided with the revision to remove May through August 2024 Committee Meeting dates.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

A motion was made by	Greg Sanders
And seconded by	William Schneck

***to: Approve the Luna Consultants lighting for the OSLAD Pickleball Court Light, not to exceed \$28,000 and the additional (2) lights for security purposes, not to exceed \$6,000.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

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## Director's Report:

Director Sauerwein discussed the following with the board:

### **Transfers and Year-End Budget**

Sauerwein spoke with County Treasurer Camp and she stated that the tax distribution would be dispersed the week of December 11th. Camp said the tax payments were going to be about 65% paid. The final fund-to-fund transfers will be calculated based on the distribution amount. The transfers will be on the agenda for the Committee meeting. A draft of the year-end budget was provided with the December warrant bills and the second December payroll estimate. We will also receive another replacement tax check in December.

### **Audit 2019**

There was a question at the November Committee meeting about a note in the audit about using a modified cash basis. Sauerwein spoke with Rick Gratza with KEB about that and provided the members with Gratza's response in the board packets.

### **Maintenance Shed**

The District is still waiting for Ameren to make the power connection and install the gas line. Ameren requested \$209 to make those connections. That check has been signed and sent. The garage doors are scheduled to be delivered on December 18th.

### **OSLAD**

Sauerwein provided in the board packets the proposal from Mike Clausner of Integrated Facility Solutions. He will engineer the light installation for the pickleball courts. The installation may need to be publicly bid due to the proposed cost.

The playground has been delivered to the installer and the invoice is on the warrant. The installer is tentatively scheduling the installation for mid-January.

Sauerwein is working on scheduling a pre-build meeting with All Weather Courts, Christ Brothers Asphalt, and Focal Point (playground installer). This meeting is to determine the elevation of the pickleball courts. Once that is completed, elevation for the playground equipment can be completed as well.

### **Jaycee Park Drainage**

Micheal Andreas was at Jaycee Park on December 8th collecting the GIS data.

### **Other Items**

Sauerwein has been in contact with Aaron Gold with Spear Financial and will meet with him on December 12<sup>th</sup> to work on the bonding model. The bond may need to be rolled sooner due to the scheduling of the pickleball courts. Sauerwein hopes to have that model for the board members at the committee meeting.

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New Business: None

Unfinished Business: None

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A motion was made by	Greg Sanders
And seconded by	Joellen Vohlken

***to: Enter Closed Session for personnel decisions/dismissal Section 2(C)(1); of the Illinois Open Meetings Act ILCS 120 at 7:08 pm.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

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Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith	X		
William Schneck	X		
Joellen Vohlken	X		
Lynn Ulmer	X		
Greg Sanders	X		

\*\*Also present were Jerry Sauerwein and Carrie Dunn

Director Sauerwein spoke briefly about the handling of his contract in the past.

Recording started at 7:09pm

Sauerwein exited the meeting at 7:14pm

Sauerwein reentered the meeting at 8:01pm

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A motion was made by	William Schneck
And seconded by	Greg Sanders

**to: Exit Closed Session for personnel decisions/dismissal Section 2(C)(1); of the Illinois Open Meetings Act ILCS 120 at 8:06 pm.**

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

A motion was made by	Lynn Ulmer
And seconded by	William Schneck

**to: Adjourn the regularly scheduled Board Meeting at 8:06 pm.**

All present signified with Aye.