

**KINGSBURY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
Monday, August 14, 2023
Kingsbury Park District Office
630 East City Rt. 40
GREENVILLE, ILLINOIS**

The regular Board Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:03pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith	X		
William Schneck	X		
Joellen Vohlken	X		
Lynn Ulmer	X		
Greg Sanders	X		

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD
Carrie Dunn	Recording Secretary
Mark Sargis	Greenville Pickleball Club

Citizen Input: None

A motion was made by	William Schneck
And seconded by	Lynn Ulmer

to: ***Approve the Minutes of the Rescheduled Board Meeting dated July 17, 2023.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>	<i>Motion</i>	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

A motion was made by	Greg Sanders
And seconded by	Lynn Ulmer

to: ***Approve the Warrant #618, and unpaid bills dated August 14, 2023.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>	<i>Motion</i>	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

Lynn Ulmer asked if the compactor for maintenance shed site prep work for \$1792.59 was for the rental fee. Sauerwein advised that was a rental fee. Ulmer also asked what Jaylynn Legault, Lukas Moore, William Wagner, and Grant Wilderman job titles were. Sauerwein advised of their titles.

A motion was made by	William Schneck
And seconded by	Lynn Ulmer

to: ***Approve the 2022 Annual Financial Report for Illinois Comptroller***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>	<i>Motion</i>	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

A motion was made by	Greg Sanders
And seconded by	William Schneck

to: Approve the 2022 Annual Agreed Upon Procedures

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>	<i>Motion</i>	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

Schneck asked about outstanding checks. Sauerwein advised some of the checks have already cleared.

A motion was made by	Joellen Vohlken
And seconded by	Greg Sanders

to: Approve the OSLAD Sports Field Proposal for \$75,900 for the athletic field work drainage and \$6,738 for the north swale and drainage.

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>	<i>Motion</i>	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

Sauerwein advised he had Perfect Play separate the proposal into two contracts due to the way the budget for the OSLAD Grant for William S. Wait Park. The first contract was for \$75,900 for the fieldwork and the drainage to the south. The second contract for \$6,738, is for drainage on the North side of the park which includes the pickleball courts, playground, and the existing pavilion and pool concrete. The District agreed to kill the current grass and reseed on the south field using District maintenance staff which will save \$1,000 and \$4,250 respectively. The two proposals combined are \$82,638. Sauerwein stated that Perfect Play is ready to get started on the work.

Schneck asked where the drainage would be in relation to the path on the south side. Sauerwein advised the board the direction of drainage on the proposed layout drawing.

A motion was made by	William Schneck
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And seconded by	Joellen Vohlken
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to: Approve the New Toys Leisure Products, (Landscape Structures) proposal with Sourcewell pricing for \$140,747 including equipment and installation.

Vote:

Name	Yes	No	Absent	Abstain	Motion	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

Sauerwein reviewed the playground proposal. The equipment and shipping will be \$101,752 and installation is \$38,995. Discussion was held on the proposal from Focal Point which is the certified playground installer for Landscape Structures. The District will hire Focal Point for installation only, any remaining work (approximately \$23,370) will be handled by District staff. The playground equipment should arrive mid to late February. Payment will not be made until the equipment ships. There will be two invoices, one for the equipment and one for the installation.

A motion was made by	Greg Sanders
And seconded by	William Schneck

to: Approve the OSLAD Pickleball Court Proposal with Equalis Intergovernmental Cooperative Purchasing Agreement pricing, for 6 courts from All Weather Courts for \$306,720.

Vote:

Name	Yes	No	Absent	Abstain	Motion	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

All Weather Courts and Christ Brothers have agreed to hold their pricing for 2023 into 2024. By approving and signing the proposal it ensures the District would be their first project in 2024 once construction season starts. The terms of payment are \$41,720, \$132,500 is due upon completion of the asphalt and \$132,500 is remaining due upon completion.

Sanders asked if there was any thought laying asphalt in 2023. Schneck and Volken voiced concerns that this would be adding age to the courts when they were unplayable. Sauerwein advised that this is not possible due to All Weather Court's current construction schedule.

Directors Report:

Sauerwein covered the following information with the board:

Swim Team

The Kingsbury Clippers got 3rd place and the sportsmanship award at the conference. The District has been informed that the Kaskaskia Swim Conference is disbanding. Curry and Sauerwein have been talking to different conferences. A meeting is scheduled for August 15th with the Swim Team Parents, Swim Team coach, Curry, and Sauerwein to discuss options for next year.

Tax Distribution

Sauerwein has been following the issues that the County Assessor has been facing with this tax year. Sauerwein has received an email the County Treasurer laying out the possible property tax distribution.

The District will not be receiving its first installment amount until late 2023 and the second installment will not be until 2024. Since the Districts fiscal year is the same as the calendar year this will present year-end budget issues. Sauerwein has talked to Aaron Gold with Speer Financial about issuing tax anticipation warrants. These are loans that are made in anticipation of the District receiving the property tax distribution. If this action needs to be taken this will be the first time the District has had to issue them. Sauerwein has also discussed the timing of issuing bonds in 2024 to finish out the OSALD grant.

Maintenance Shed

All of the dirt work necessary to have Millenium start on the building has been completed. Sauerwein has sent them the notice to proceed. They have brought the site up to finish grade and poured the footings. Sauerwein has started to receive the submittals for the project.

Pool Season

The pool will close for the season on Sunday, August 13th. Greenville Firemen are using the pool to do their training on Monday, August 14.

City OSLAD

Sauerwein attended the public hearing on the City of Greenville's OSLAD grant for Buzzards Bay Campground. The City created a master plan that includes pickleball and tennis courts. All board members received an email with the information about their grant application.

Sauerwein reviewed the items contained in the board binders with new board members.

A motion was made by	Greg Sanders
And seconded by	Lynn Ulmer

to: *Adjourn the regularly scheduled Board Meeting at 7:11pm.*

All present signified with Aye.