

**KINGSBURY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
Monday, November 13, 2023
Kingsbury Park District Office
630 East City Rt. 40
GREENVILLE, ILLINOIS**

The regular Board Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:01 pm.

Roll Call

| <i>Name</i> | <i>Present</i> | <i>Absent</i> | <i>Arrival Time if Present after Roll Call</i> |
|-----------------|----------------|---------------|--|
| Barb Smith | X | | |
| William Schneck | X | | |
| Joellen Vohlken | X | | |
| Lynn Ulmer | X | | |
| Greg Sanders | X | | |

Others Present

| <i>Name</i> | <i>Title</i> |
|-----------------|---------------------|
| Jerry Sauerwein | Director of KPD |
| Carrie Dunn | Recording Secretary |
| Jeff Leidel | WGEL |
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Citizen Input: None

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| A motion was made by | William Schneck |
| And seconded by | Lynn Ulmer |

to: *Approve the Minutes of the Board Meeting dated October 9, 2023.*

Vote:

| <i>Name</i> | <i>Yes</i> | <i>No</i> | <i>Absent</i> | <i>Abstain</i> | | |
|-----------------|------------|-----------|---------------|----------------|----------|--------------|
| Barb Smith | X | | | | | |
| William Schneck | X | | | | | |
| Joellen Vohlken | X | | | | | |
| Lynn Ulmer | X | | | | Motion | |
| Greg Sanders | X | | | | Approved | Not Approved |
| <i>Total</i> | 5 | - | - | - | X | - |

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| A motion was made by | Lynn Ulmer |
| And seconded by | Greg Sanders |

to: *Approve the Minutes of the Committee Meeting dated October 16, 2023.*

Vote:

| <i>Name</i> | <i>Yes</i> | <i>No</i> | <i>Absent</i> | <i>Abstain</i> | | |
|-----------------|------------|-----------|---------------|----------------|----------|--------------|
| Barb Smith | X | | | | | |
| William Schneck | X | | | | | |
| Joellen Vohlken | X | | | | | |
| Lynn Ulmer | X | | | | Motion | |
| Greg Sanders | X | | | | Approved | Not Approved |
| <i>Total</i> | 5 | - | - | - | X | - |

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| A motion was made by | William Schneck |
| And seconded by | Joellen Vohlken |

to: *Approve the Warrant #621, and unpaid bills dated November 13, 2023.*

Vote:

| <i>Name</i> | <i>Yes</i> | <i>No</i> | <i>Absent</i> | <i>Abstain</i> | | |
|-----------------|------------|-----------|---------------|----------------|----------|--------------|
| Barb Smith | X | | | | | |
| William Schneck | X | | | | | |
| Joellen Vohlken | X | | | | | |
| Lynn Ulmer | X | | | | Motion | |
| Greg Sanders | X | | | | Approved | Not Approved |
| <i>Total</i> | 5 | - | - | - | X | - |

Ulmer asked about the Legal Symposium. Ulmer asked if the office lease amount would be raised. Sauerwein advised the District signed a two-year lease agreement in 2022. Smith asked what the Bond County tax bill was for. Sauerwein advised it was for the property on Route 40. Taxes are due since it is being farmed.

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| A motion was made by | Greg Sanders |
| And seconded by | Lynn Ulmer |

to: Approve the determination of 2023 Payable 2024 Levy for the Fiscal Year January 1, 2024 – December 31, 2024 to not exceed \$379,608.82.

Vote:

| <i>Name</i> | <i>Yes</i> | <i>No</i> | <i>Absent</i> | <i>Abstain</i> | | |
|-----------------|------------|-----------|---------------|----------------|----------|--------------|
| Barb Smith | X | | | | | |
| William Schneck | X | | | | | |
| Joellen Vohlken | X | | | | | |
| Lynn Ulmer | X | | | | Motion | |
| Greg Sanders | X | | | | Approved | Not Approved |
| <i>Total</i> | 5 | - | - | - | X | - |

Directors Report:

Director Sauerwein covered the following items:

Accountant

Sauerwein received an email from Mike Lawler at West and Company. The local office has not performed a local government audit for 10 years, their personnel has changed and staff no longer have any experience to perform local government audits. He has respectfully declined to perform and/or submit a proposal for a government audit for the District. Sauerwein will continue to look for a firm. Ulmer asked if the members could get a copy of the last audit prior to the committee meeting. Discussion was had on when the last audit was due and how the audit process works. If the District does not find an Accountant, then an RFQ (request for quote) will go out.

Conference

The dates for the IAPD/IPRA Conference will be January 25th through January 28th in Chicago. Schneck and Ulmer have room reservations to attend the conference.

Maintenance Shed

There has been quite a bit of progress on the maintenance shed. The roof and sides are on. Trim work is done. Garage Doors have an expected delivery date of November 13th. There was an issue on the garage door trim. Ten-foot pieces were installed which left a 7.5-inch gap at the bottom. Sauerwein spoke with Millenium about the gap and they spoke with supplier. New trim will be ordered and installed. A partial light delivery came in on the 13th and the rest should arrive on the 14th. The electrician will be back to finish installation now that they have arrived. Ameren is ready to install the gas line and no date has been set for installation of the electric service. The HVAC contractor needs to install the mini splits and the boiler for the infloor heating. Insulation and garage doors will also need to be installed.

Property Tax

County Treasure Camp sent the early first property tax distribution on Thursday, November 9th, and was included in the member's packets. The distribution is \$117,335.84. The packets contained the fund breakdowns. The District will receive another distribution after the first tax bill is due on November 30.

Bond Repayment

The warrant included the check for the bond repayment. The check is cut but will be held until the December 15th due date, after the second tax disbursement is received.

Jaycee Park Drainage

Sauerwein has spoken with Micheal Andreas about the drainage proposal at Jaycee Park. Andreas will be starting on preliminary work on item 1, GPS mapping. The District will not be invoiced until the 2024 fiscal year.

Director Contract and Evaluation

Board Members received the year-in-review in an email on October 25th and it was also attached to the packets. Schneck handed out the evaluation to the members for review and will discuss it at the committee meeting.

Fish Survey for Patriots Park Lake

Sauerwein reported that IDNR performed a fish survey on the Patriots Park Lake on October 27th and were happy with the results. The lake has a very healthy bass, crappie, and red-ear sunfish population. IDNR has stocked the trout for the fall season. The season starts the third Saturday in October. IDNR stocks the lake at no cost to the District. It is fully funded with the trout stamp fees.

Budget

Sauerwein has started inputting the November numbers into the draft year end budget and should be done for the committee meeting. He will continue to update it monthly.

Health Insurance for Employees

Sauerwein passed out information on the Districts health insurance renewal for 2024. The District will need to change carriers as the current insurance provider Cigna Oscar is no longer doing business in Illinois. Cigna Oscar issued a one-month renewal for December to the District. Three bids were received from Blue Cross Blue Sheild of Illinois (BCBS), Health Alliance and United Health Care (UHC). BCBS and UHC were the closest in costs. The District has had BCBS in the past with no issues. BCBS monthly premiums will run \$3,867 and UHC would be \$3,889. Sauerwein’s dependent will be off the policy in April resulting in a deduction at that time. The total to the District for BCBS is \$3,129.48 and \$3,026.74 for UHC. After April 1st BCBS will go down to \$2,790.62 and UHC will be \$2,775.12. Sauerwein recommends the Blue Cross Blue Shield of Illinois proposal.

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| A motion was made by | Greg Sanders |
| And seconded by | Joellen Vohlken |

to: *Adjourn the regularly scheduled Board Meeting at 6:49 pm.*

All present signified with Aye.