

**KINGSBURY PARK DISTRICT
Committee MEETING MINUTES
Monday, October 16, 2023
Kingsbury Park District Office
630 East City Rt. 40
GREENVILLE, ILLINOIS**

The Committee Meeting of the Kingsbury Park District was called to order by Vice President Lynn Ulmer at 6:02 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith		X	
William Schneck	X		
Lynn Ulmer	X		
Joellen Volken		X	
Greg Sanders	X		

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD

Citizen Input: None

Conference

The dates for the IAPD/IPRA Conference will be January 25 through January 28 in Chicago.

Maintenance Shed

Millennium is still waiting for the metal to be delivered. They were on-site putting in the overhangs on the doors.

OSLAD Sports Field

Perfect Play has completed its work on the OSLAD sports fields. The invoice has been received. Staff continue to water the area and the seed has started to come up.

OSLAD Dog Park

The staff completed grading and seeding the dog park. We are starting to water the area.

OSALD Playground

Nutoys has contacted the District. They had a cancelation in the production scheduled and we have been bumped up on the list for the playground delivery, it will now be delivered in November. The installation will be in January or February.

Property Tax

Sauerwein has talked to the Couty Treasurer Collen Camp. The tax bills have been mailed. The due dates are 11/30/2023 and 1/30/2024. The District should get the first distribution in December before the end of the District's fiscal year. Sauerwein attached a summary of the estimated fund balances. The Committee discussed the end-of-the-year summary of fund balances. The Committee discussed how the general fund can loan to the other funds. Sauerwein has also been in contact with Aaron Gold with Speer, discussing tax anticipation warrants.

Director Contract and Evaluation

Sauerwein attached the final list of CEUs to the Committee meeting packet, from January 2023 through October 11, 2023. The Committee also finalized the evaluation form for the Director and members received a final copy. Sauerwein discussed having language drafted that all members need to be present during the evaluation or salary meeting. The Committee also discussed the timeframe that is being evaluated. Sanders discussed the grading scale and if there was some previous discussion on it. Schneck stated that he would send Sanders the previous evaluation. Sanders discussed the fact that he has only been on the Board for 4 months. Discussion was had about the Director doing a self-evaluation.

Jaycee Park Drainage

The Committee received a proposal from Micheal Andreas for the drainage at Jaycee Park. Sauerwein recommended moving forward with item 1, the GPS surveying portion. Sauerwein discussed having the payment set up so it would be on the 2024 fiscal year. Discussion was had on the proposal and who would pay for the restoration work.

Accountant

The Committee had a discussion on the audit firm for the 2023 year-end audit. Sauerwein has contacted West and Company. They also provided the contact for the firm that conducts the Greenville Fire Department audit.

Financial Statement

The September Financial Statement were attached.

Board Minutes

A draft copy of the 10-09-2023 Board Meeting minutes was attached to the meeting packets.

A motion was made by	Lynn Ulmer
And seconded by	Greg Sanders

to: *Adjourn the regularly scheduled Board Meeting at 7:16 pm.*

All present signified with Aye.