

**KINGSBURY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
Monday, October 09, 2023
Kingsbury Park District Office
630 East City Rt. 40
GREENVILLE, ILLINOIS**

The regular Board Meeting of the Kingsbury Park District was called to order by Vice President Lynn Ulmer at 6:00 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith		X	
William Schneck	X		
Joellen Vohlken	X		
Lynn Ulmer	X		
Greg Sanders		X	Arrived at 6:03pm

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD
Carrie Dunn	Recording Secretary

Citizen Input: None

A motion was made by	William Schneck
And seconded by	Joellen Vohlken

to: *Approve the Minutes of the Board Meeting dated September 11, 2023.*

Vote:	<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
	Barb Smith			X			
	William Schneck	X					
	Joellen Vohlken	X					
	Lynn Ulmer	X				Motion	
	Greg Sanders			X		Approved	Not Approved
	<i>Total</i>	3	-	2	-	X	-

A motion was made by	William Schneck
And seconded by	Lynn Ulmer

to: *Approve the Minutes of the Committee Meeting dated September 18, 2023.*

Vote:	<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
	Barb Smith			X			
	William Schneck	X					
	Joellen Vohlken	X					
	Lynn Ulmer	X				Motion	
	Greg Sanders			X		Approved	Not Approved
	<i>Total</i>	3	-	2	-	X	-

A motion was made by	William Schneck
And seconded by	Joellen Vohlken

to: *Approve the Warrant #620, and unpaid bills dated October 09, 2023.*

Vote:	<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
	Barb Smith			X			
	William Schneck	X					
	Joellen Vohlken	X					
	Lynn Ulmer	X				Motion	
	Greg Sanders	X				Approved	Not Approved
	<i>Total</i>	4	-	1	-	X	-

Additional checks cut after warrant – (1) Capri IGA, \$4.85; (2) Gebke Brothers \$338.52; (3) Merchant connect (pool credit card fee) \$50; (4) True Value, \$21.47

Sauerwein advised the Board that the Ameren bill for the pool is still high as it is for July 9th – August 7th billing so the pool usage is still on it. The City of Greenville water bill for Jaycee Park is high due to watering the seeded ball fields.

Directors Report:

Director Sauerwein reviewed the following items with the board:

Conference

The dates for the IAPD/IPRA Conference will be January 25th through January 28th in Chicago. Board Members Ulmer and Schneck have expressed interest in going this year. It is the Board's decision who will attend the conference. Commissioners typically go up on a Thursday and come back on Sunday. There are sessions specific to Boardmanship on Friday and Saturday. Board member Vohlken asked what types of sessions the conference had. Sauerwein advised on various sessions that are held.

Maintenance Shed

Millennium continues to make progress on the maintenance building. The framing of the building is complete. They are at a standstill until the metal for the building is delivered. Expected arrival is week of October 9th. Once the metal work is completed the subcontractors can start electrical and inside work.

Jaycee Park Drainage

Board packets contained the proposal from Michael Andreas for the drainage at Jaycee Park. Sauerwein feels the board should consider acting on item 1 of the proposal, GPS surveying at an expense of \$1500. Item 2 involves developing an interval topographic map of channel and flood planes and is \$3600. Ulmer asked where the drainage would run and how it would affect the drainage past the property line. Sauerwein advised that the work to be done would slow the water flow which would have benefits downstream. Board member Sanders asked if this would have to wait until 2024. Sauerwein advised he would like to begin work on Item 1 in 2023.

OSLAD Sports Field

Perfect Play has completed its work on the OSLAD sports fields. The District has completed the seeding of the area and started watering the grass seed.

OSLAD Dog Park

The maintenance staff has been working on completing the grading of the dog park. Once that is complete then it will be seeded.

Accountant

Sauerwein reported that he has contacted West and Company about performing the District's audit for the 2023 fiscal year. He has sent them some of the District's financial information. West & Company provided Sauerwein with contact information for the firm that conducts the Greenville Fire Department audit. Sauerwein will be in contact with that firm.

Final Property Tax Computation Report

The final property tax computation report from the County Clerk was attached to the packets. Sauerwein reported that he has started on the levy for next year. He is also preparing a 2023 cash flow spreadsheet based on the property tax distribution for this year.

Director Contract and Evaluation

The Committee had discussion on the Director's evaluation. Sauerwein stated that he will have the list of his 2023 CEUs for the Committee meeting. He is also working on a year in review. Discussion was had on the Nature Preserve house. The Committee discussed taking a tour of the house. Discussion was also had on preparing a list of maintenance and improvement items.

New Business: None

Unfinished Business: None

A motion was made by	Greg Sanders
And seconded by	Joellen Vohlken

to: *Adjourn the regularly scheduled Board Meeting at 6:30 pm.*

All present signified with Aye.