

**KINGSBURY PARK DISTRICT
Committee MEETING MINUTES
Monday, May 15, 2023
Kingsbury Park District Office
630 East City Rt. 40
GREENVILLE, ILLINOIS**

The regular Board Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:01 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith		X	
William Schneck	X		
Joellen Vohlken	X		
Lynn Ulmer	X		

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD

Citizen Input: None

A motion was made by	Lynn Ulmer
And seconded by	Joellen Vohlken

to: Approve Resolution 2023-01 Appointment of Decennial Committees on Local Government Efficiency Act Committee

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith			X			
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
					Motion	
					Approved	Not Approved
<i>Total</i>	3	0	1	0	X	

A motion was made by	William Schneck
And seconded by	Joellen Vohlken

To; Approve the repair the roof at the William Bill Davidson Pool Complex bathhouse and pavilion for a not to exceed amount of \$22,400 plus wood replacement costs outlined in the quote.

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith			X			
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
					Motion	
					Approved	Not Approved
<i>Total</i>	3	0	1	0	X	

Sauerwein noted that the insurance claim for the wind damage to the roof is \$10,602.74.

A motion was made by	Lynn Ulmer
And seconded by	William Schneck

To: Approve the bid for Maintenance Building at Jaycee Park to Millennium Construction. Taking the deduct of \$7,822 for all painting final total of \$414,758.

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith			X			
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
					Motion	
					Approved	Not Approved
<i>Total</i>	3	0	1	0	X	

A motion was made by	William Schneck
And seconded by	Lynn Ulmer

To: Purchase a Shipping Storage Container for Jaycee Park for a not exceed price of \$5,500.

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith			X			
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
					Approved	Not Approved
<i>Total</i>	3	0	1	0	X	

A motion was made by	William Schneck
And seconded by	Lynn Ulmer

To: set up all bank accounts as single signature accounts. All expense and payroll checks must require two signatures, and the treasurer shall be notified of electronic transfers between said accounts.

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith			X			
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
					Approved	Not Approved
<i>Total</i>	3	0	1	0	X	

1. Administrative Ordinance

The Committee discussed Administrative Ordinance 83 and revisions that need to made. Committee discussed adding a Board Member vacancy procedure to the ordinance. The Committee also discussed adjusting the spending authority. A \$10,000 limit was discussed. This was based on the yearly pool chemical cost which is over \$6,500. The Committee discussed the Districts total credit card limit. Sauerwein stated that it is \$15,000.

2.OSLAD

Sauerwein is waiting on the All-Weather Courts proposal for a 6-courts and a 4-court option. They are waiting for the fence and lighting quotes. Sauerwein is also working on getting a post tension concrete proposal for a 6 and 4 court option.

3. Capital Improvement Fund

Sauerwein included a revised capital fund balance updated with committed expenses and the maintenance building bids.

4. AUP

Sauerwein stated the KEB was on site to review registration forms.

5. Diving Board

Sauerwein reported that the replacement diving board is scheduled to arrive on May 16.

6. Chester Pool

Sauerwein reported that Chester Pool will be on site Wednesday May 17 to repair the liner. The staff is planning on filling the pool on Thursday.

7. Downtown TIF

Sauerwein reported on the City Council meeting on May 9. The Council did approve Breck Nelson’s TIF request. Sauerwein stated that there was a gentleman at the meeting that presented some interesting information on TIF Districts. Sauerwein encouraged members to view the meeting on the City’s Facebook page. Sauerwein stated that he also attended the special City Council meeting on May 15. The Committee had discussion on the Downtown TIF.

8. Ball Registration

Sauerwein reviewed the registration deadline procedures for ball registrations.

9. Zoom Meetings

The Committee discussed the Board meeting Zoom link. The Committee also discussed the remote attendance policy.

10. Lifeguard Meeting

Sauerwein reported that Curry had the lifeguard meeting. At the meeting Curry covered the lifeguard manual. Sauerwein had a copy of the manual and offered a copy for the Board to review. They covered customer service, job expectations, pool policies and procedures. This is an annual meeting for the staff. They also have weekly in-services during the season. Curry stressed to the pool staff that we can’t always make everyone happy but our number one priority is make sure everyone is safe. The Committee discussed Lifeguard instructor certification. Sauerwein stated that Curry is interested in obtaining the certification. The first step is to have the lifeguard certification.

11. Ball Schedules

Sauerwein reported that ball schedules will be out mid-week.

12. Patriots Park Meeting Room

Sauerwein reported that staff has started installing the metal siding on the meeting room at Patriot’s Park. They have two walls completed. They were short on J channel for the bottom. The J channel has been ordered.

A motion was made by	William Schneck
And seconded by	Joellen Vohlken

to: *Adjourn the regularly scheduled Board Meeting at 7:41 pm.*

All present signified with Aye.