

**KINGSBURY PARK DISTRICT
Committee MEETING MINUTES
Monday, September 18, 2023
Kingsbury Park District Office
630 East City Rt. 40
GREENVILLE, ILLINOIS**

The Committee Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:00 p.m.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith	X		
Joellen Volken	X		
Greg Sanders		X	Present at 6:02 p.m.
William Schneck		X	Present at 6:22 P.m.
Lynn Ulmer	X		

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD

Citizen Input: None

Discussion Items:

Maintenance Shed

Millenium continues to make progress on the building. The framing of the building is almost complete and they will be setting the trusses next. Sauerwein has received the submittals for the doors, locks, windows and selected the colors for the building.

The City installed the sewer line on Monday, September 18 and we are waiting for the plumber to connect it. Millennium is almost complete with interior walls and they are ready for the plumber to rough in the fixtures, including hooking up the water.

Jaycee Park Drainage

Sauerwein met with Micheal Andreas on Wednesday, September 13. He will be sending a proposal for the drainage creek at Jaycee Park. He had several ideas on how to fix the drainage issues. He thinks that a riffle system will work. This would be to install a series of rip rap dams across the drainage.

OSLAD Sports Field

Perfect Play has been on-site working on the sports fields. They have the field area graded. Digging the swales was delayed until September 18 due to some mechanical issues. They tentatively plan to be finished by September 22. Staff will start seeding the area as soon as they have finished.

OSLAD Dog Park

Staff has started grade work on the dog park and plan to be completed by September 22. This will allow us to seed the dog park at the same time we seed the soccer area.

Contract Notification

Sauerwein issued the second Board notification; per his employment contract, which states “not less than 90 days and no more than 120 days before the expiration of the contract”. The Committee meeting will be 105 days before the expiration date of the contract. Sauerwein attached a copy of last year’s contract and evaluation form. The Committee discussed the timeline for the evaluation. The Contract calls for the pay adjustment to occur no later than December 1. Sauerwein discussed changing that date to the December Board meeting. The timeline that was agreed upon is as follows;

October 9 Board Meeting or October 16 Committee Meeting the Board will review the evaluation and contract

November 1- Board members will turn in the completed evaluation to Schneck to compile
November 13 Board Meeting or November 20 Committee meeting the Board will discuss the evaluation and compensation.

December 11- The director evaluation process completed

Draft Board Minutes

Sauerwein attached a draft copy of the September 11 Board meeting minutes.

Financial Statements

Sauerwein attached a copy of the July 2023 financial statement. The August statement was forwarded electronically and hard copies were available at the meeting.

A motion was made by	Greg Sanders
And seconded by	Barb Smith

to: *Adjourn the regularly scheduled Board Meeting at 6:28 pm.*

All present signified with Aye.