

**KINGSBURY PARK DISTRICT
Committee MEETING MINUTES
Monday, April 17, 2023
Kingsbury Park District Office
630 East City Rt. 40
GREENVILLE, ILLINOIS**

The Committee Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:00 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith	X		
Chad Nelson		X	
William Schneck	X		
Lynn Ulmer	X		

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD
Kayla Curry	
Mark Sargis	Arrived at 6:15
Joellen Volken	
Jerry Sauerwein	Arrived at 6:19 after City's Planning Commission Meeting

Citizen Input: None

1. Recreation

Curry was present to discuss recreation information. She updated the Committee on drop-in play, Comets Give Back Day, the pie class, baseball, softball, soccer, tennis, swimming lessons, swim team, pool passes, Parties in the Park, shelters rental, and meeting room rentals.

2. Decennial Committees on Local Government Efficiency Act

The IAPD has released the sample documents for the new law. Members received all the information that was published on the IAPD website. The District will need to form a committee which will consist of the full Park Board and two citizens. This will need to be done by June 10. Sauerwein stated that he will have an updated resolution for the Board to review at the next meeting.

3. Commissioner Resignation

The Committee discussed the Commissioner resignation. The Board will need to declare a vacancy on the Board before it fills the spot vacated by David Henrichsmeyer. The Board can choose when they want to create the vacancy. Sauerwein provided the exact wording from the Illinois Open Meeting Act concerning closed session to discuss the selection of a person to fill a public office vacancy. Schneck and Ulmer asked that Sauerwein place the item on the May agenda.

Continuing Education

Sauerwein was asked about the continuing education sessions that he had attended in 2023. The Committee received a spreadsheet on those sessions as of 4/10/2023. He previously reported the sessions that he attended at the 2023 IAPD conference. Sauerwein asked if there was a certain number of sessions the Board is directing me to attend in a year? And if there is can this, please be communicated to him now, so he can accomplish the goal prior to evaluation time. Sauerwein also stated that he had been asked several times recently how long he had been with the District. He stated that he was unsure if the current Board knew his background. He will be with the District 27 years in November. Prior to that he worked for the Corps of Engineers as a park ranger for 5 years with an additional year working at the Rend Lake Visitor Center. He also has 36 hours of master's level classes in Forestry; emphasis on park management, and outdoor recreation and interpretation at SIUC. He has a B.S in Zoology and a minor in Plant Biology and worked for the intramural sports department at SIUC for 5 years, SIUC Co-op Wildlife Research Lab as a Lab Assistant. He also took and sold arial photos, worked as a painter, an ice man for Mr. J's Ice and was a paper boy as a kid. He also stated that he has always attended as many educational sessions as he can in a year to increase his knowledge in all aspects of the park and recreation field. The Committee discussed how often Sauerwein needed to present the CEU information. Twice a year was discussed. The Committee also discussed a number of sessions he needed to attend in a year. No number was set. The content of the sessions was discussed. Sauerwein asked that if there is a specific content he needs to focus on. If so he would like that to be communicated by him by the full Board.

Patriots Park Bridge

The District has been dealing with repair issues on the bridge at Patriots Park. We are having issues finding 4X10 boards for the deck that we normally have used. Sauerwein reported that the last time we put new boards on the bridge was 2014. The Committee received some picture of the bridge for members that have not seen it. The cost estimate is \$3,800. This includes using 4X4 decking, 6X6 under support and hardware. The bridge is temporarily closed.

April 4 Election

Sauerwein stated that he talked to County Clerk Siebert, she will not be able to certify the vote until April 21.

Maintenance Shed

Sauerwein stated that he found out Tuesday that the City changed the date of the Planning Commission meeting from April 24 to April 17. The Planning Commission needs to meet before the Board of Review. Netemeyer was contacted by a contractor to extend the bid date; the new bid opening date will now be April 26. Sauerwein attached the addendum that is dated April 13. Currently there are 5 contractors that have picked up the plans.

Jaycee Park Drainage Creek

The Committee received the proposal from Riechmann Consulting to look at the Jaycee Park Watershed. Sauerwein had a conversation with her on April 11. They are planning to meet on site next week.

OSLAD

Sauerwein received the INDR OSLAD grant agreement on 4-13-2023. He is reviewing the information and will send it back as soon as it has been reviewed.

Comets Give Back Day

The District will again participate in Comets Give Back Day. Two groups going to Patriots Park and two groups going to William S. Wait Park.

AUP

Sauerwein has been working with KEB on submitting the required information they need to do the report. There are approximately 60 documents that need to be submitted.

Trails at the Nature Preserve

The Committee received the first draft of information for the Nature Preserve. Sauerwein reported that he is working on a set of policies for the use of the Nature Preserve. He has been consulting with Kelly Pearson (retired USFS trail consultant) on drafting the policies. There was discussion on the date limitation that horses would be allowed on the trails. Sauerwein stated that he is reviewing all the State Park rules that have horse trails.

Injury Claim with IPARKS

Sauerwein reported that there was an injury during a soccer game at Patriots Park and he has submitted a claim to the District's insurance, IPARKS.

Memorial Tree at Patriots

Sauerwein reported that a member of the public donated a memorial tree that will be planted at Patriots Park. The tree will be planted this spring.

Jaycee Park Slide

The parts for the Jaycee Park playground repair have been delivered. Staff has removed the old slide in preparation of installing the new parts. The playground will need to be closed for a few days to install the new parts.

A motion was made by	William Schneck
And seconded by	Barb Smith

to: *Adjourn the regularly scheduled Board Meeting at 7:19 pm.*

All present signified with Aye.