

**KINGSBURY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
Monday, September 11, 2023
Kingsbury Park District Office
630 East City Rt. 40
GREENVILLE, ILLINOIS**

The regular Board Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:00 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith	X		Via Zoom
William Schneck	X		
Joellen Vohlken	X		
Lynn Ulmer	X		
Greg Sanders		X	Arrived at 6:11pm

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD
Carrie Dunn	Recording Secretary



A motion was made by	William Schneck
And seconded by	Lynn Ulmer

to: ***Allow Barb Smith to attend the meeting via Zoom.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

Citizen Input: None

A motion was made by	Joellen Vohlken
And seconded by	Lynn Ulmer

to: ***Approve the Minutes of the Board Meeting dated August 14, 2023.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

A motion was made by	William Schneck
And seconded by	Lynn Ulmer

to: ***Approve the Minutes of the Committee Meeting dated August 21, 2023.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

A motion was made by	Lynn Ulmer
And seconded by	William Schneck

to: Approve the Warrant #619, and unpaid bills dated September 11, 2023.

Vote:

Name	Yes	No	Absent	Abstain	Motion	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

Sauerwein advised there were checks to the following processed after the warrant:

Millenium Construction LLC for \$172,170 first pay request

All Weather Courts \$41,720

IGA \$73.61

Silver Lake Group \$135

A motion was made by	Joellen Vohlken
And seconded by	William Schneck

to: Approve the change order of \$16,411 for the East and West side concrete for the maintenance building.

Vote:

Name	Yes	No	Absent	Abstain	Motion	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	5	-	-	-	X	-

Sauerwein received a change order for the project, which was attached to board member packets. Along with the drawing from Netemeyer. The dark blue is additional concrete for a 25' pad to be added on the outside of large overhead doors on the east and west sides of the building. There was also 6' x 6' x 4' concrete entrance pads. This was supposed to be in the plans but was left out. This will be an extra 1072 square feet of concrete that breaks down to about \$15.30 per square foot. There is also a deduction for the pipe bollards on the north side of the building. Sauerwein advised to take the addition of \$16,411 and the deduct as well. The driveway on the south side can be poured at a later time.

Sanders asked if spending the money on this change order amount affected any other aspects of the budget. Sauerwein advised the district budgeted for it and it comes from the capital improvement fund.

Directors Report:

Sauerwein discussed the following items with the board members:

Millenium continues to make progress on the building. The concrete floor is complete. They started framing the building on September 7th. They are currently pre-building the walls.

Sauerwein submitted an application to the Ameren Illinois Energy Efficiency Program for rebates on the building's lights, water heaters, and HVAC. Ulmer asked what the rebate amount would be. Sauerwein is unsure of a total until the rebates and coupons are approved.

The City is scheduled to install the sewer line to the building on Wednesday, September 13th. The property should have been included in the sewer project done a few years ago. The only expense for the District was stubbing the sewer line out of the building. The City will take it from the District's stub out to the main City line.

Flag football starts on September 14th.

Kayla is doing a Halloween program that is advertised on the District's Facebook page. Affordable Pest Control is partnering with the District on the program.

Sauerwein has a meeting on Wednesday, September 13th with another consultant to look at the drainage at Jaycee Park and the possibility of applying for an IEPA Green Infrastructure Grant. Sauerwein is looking for someone to help solve the bank erosion due to more pavement, roof lines, etc in the watershed.

Perfect Play has been on-site working on the sports fields. They will start digging the swales the week of September 11th to install the drainage culverts. The field portion is almost to grade.

The maintenance staff have seeded the soccer field at Patriot's Park and are now working on the Jaycee Park ball fields. They start grading the OSLAD dog park area next. The District was waiting on Perfect Play to dig the swales as the extra dirt will be used to fill the hole where the old playground was removed.

New Business:

Ulmer asked if the Board could schedule a house inspection and will let Sauerwein choose a time to do the inspection. Sauerwein asked if this could wait until after his wife is healed up and back to normal.

Schneck asked if there were any maintenance items that needed attention at the house. Sauerwein advised there was nothing major.

Unfinished Business:

Ulmer asked Sauerwein if he had interviewed any local accounting firms since KEB will no longer be doing the Districts AUP and audits. Sauerwein has not interviewed any firms due to time spent on the two current ongoing projects. Schneck asked when the accounting services

would be needed next. Sauerwein advised the Comptroller's Report has to be filed by the end of June or the end of August with an approved extension. The Treasurer's Report has to be published by the end of June. A new firm will need to be found as the District will have to do an audit due to the OSLAD advanced payment.

A motion was made by	Greg Sanders
And seconded by	Lynn Ulmer

to: *Adjourn the regularly scheduled Board Meeting at 6:28 pm.*

All present signified with Aye.